



## **Risk, Audit and Performance Committee**

### **Minute of Meeting**

**Tuesday, 3 November 2020**  
**10.00 am Virtual - Remote Meeting**

Present: John Tomlinson (Chair); and Luan Grugeon, Councillor Philip Bell, Sandra MacLeod, Alex Stephen and Councillor John Cooke (as substitute for Councillor Cllr Gill Al-Samarai)

Also in attendance; Jess Anderson (Team Leader, Legal) and Andrew Johnston (Senior Auditor)

Apologies: Councillor Gill Al-Samarai, Colin Harvey (interim Head Auditor)

### **DECLARATIONS OF INTEREST**

1.  
There were no declarations of interest.

### **DETERMINATION OF EXEMPT BUSINESS**

2.  
There was no exempt business.

### **MINUTE OF PREVIOUS MEETING OF 23 SEPTEMBER 2020**

3.  
The Committee had before it the draft minute of its last meeting.

**The Committee resolved :-**  
to approve the minute as a correct record

### **BUSINESS PLANNER**

4.  
The Committee had before it the Business Planner.

Members heard from the Chief Finance Officer (CFO), ACHSCP, who confirmed the reports being presented to this meeting and future reporting intentions.

The CFO advised that it was intended to present a Finance Report to the next RAPC and the IJB albeit these meetings were only one day apart; sensing the scrutiny

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element of RAPC would be beneficial to IJB. The CFO indicated this would be a late paper to both meetings due to the shifting nature of finances around the pandemic.

The Chair acknowledged the rationale around the report being presented to both IJB and RAPC and supported the late submission.

Members heard of an intended Inspection of Criminal Justice Services and sought confirmation that the Committee would be sighted on the outcomes.

**The Committee resolved :-**

- (i) to note the business planner; and
- (ii) to instruct the Chief Officer, ACHSCP, to submit a report following completion of the Inspection of Justice Services.

**ASSET MANAGEMENT STRATEGIC STATEMENT - HSCP.20.055****5.**

The Committee had before it the report from the Lead Strategy and Performance Manager, ACHSCP.

The report sought to complete the outstanding recommendation from the 2017 Internal Audit AC1724 on Post Integration Review.

Members heard that whilst the report had been delayed due to a combination of staff changes, strategic planning attentions and the continuing pandemic, the report was now available to close the requirements of the outstanding Audit Recommendation.

Members were advised that ACHSCP did not own any assets and as such a Strategic Statement had been developed to accompany the Strategic Plan. ACHSCP were more involved in the management of assets owned or leased by partner organisations and/or service providers.

The Lead Strategy and Performance Manager advised that management of the assets included use requirements including community benefit and asset transfer, whilst also considering infection control criteria.

**The report recommended :-**

that the Committee note the Aberdeen City Health and Social Care Partnership's Asset Management Strategic Statement and the fact that this represents completion of the final recommendation the 2017 Internal Audit AC1724 on Post Integration Review.

**The Committee resolved :-**

to approve the recommendation.

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**ALCOHOL AND DRUG PARTNERSHIP FUNDING - HSCP.20.059****6.**

The Committee had before it the report from the Chief Finance Officer, ACHSCP.

The report sought support for Alcohol and Drug Partnership (ADP) investment plans that have been developed as a result of budget slippage and the impact of emergent issues following COVID 19.

Members heard from the ADP Lead that the report had been instructed by the IJB on 8 September 2020 following presentation of the ADP Annual Report 2018/2019 when information on redistributed funding had been shared.

Members were advised that following legal direction, whilst some of the project funding already agreed could be modified by the Committee, some of the intended projects not previously agreed, would require to be reported to the IJB for consideration and approval.

The ADP Lead provided a summary of the intentions to ensure best means to reconcile existing funding whilst also seeking to maximise use of available funding arising from the changing demand and the continuing pandemic.

**The report recommended :-**

that the Committee approve the proposals and agree that the ADP progresses developments.

**The Committee resolved :-**

- (i) to approve the proposals and agree that the ADP progresses developments where appropriate.; and
- (ii) to note that some projects highlighted within the report required to be remitted to the IJB for consideration, approval and a subsequent Direction made to the relevant Constitution Authority where appropriate.

**PERFORMANCE - OPERATION HOME FIRST - ABERDEEN CITY PRIORITY PROJECTS - HSCP.20.056****7.**

The Committee had before it the report from the Chief Finance Officer, ACHSCP, which provided an update on the performance of the Aberdeen City Priority Projects relating to Operation Home First (OHF).

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The Lead Strategy and Performance Manager, ACHSCP, advised members that the significant effort of the Partnership was devoted to aligning OHF with the Strategic Plan.

Members were advised that the Leads from each of the respective Priority Projects were present to provide clarity on any matter.

A summary of the 10 key priorities as described within Appendix 1 of the report was presented to the Committee.

Members applied considerable scrutiny to each area and heard from the respective Leads, Chief Officer and Chief Finance Officer as appropriate.

**The report recommended :-**

that the Committee note the information provided in this report.

**The Committee resolved :-**

to approve the recommendation.

**CONFIRMATION OF ASSURANCE****8.**

The Committee indicated that they had received assurance from the reports presented.

- **JOHN TOMLINSON, Chair**